

# OFFICIAL COUNCIL PROCEEDINGS: City of Garner

## CITY OF GARNER COUNCIL PROCEEDINGS UNAPPROVED MINUTES May 12, 2020

The City of Garner Council met in regular session on Tuesday, May 12, 2020 at 7:00pm in the Council Chambers at City Hall. In support of Iowa Governor Kim Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 Pandemic situation makes it impractical and impossible to conduct an in-person meeting at Garner City Hall to conduct City business, therefore this meeting was conducting in a "gotomeeting" format.

Mayor Mick called the meeting to order at 7:00pm.

ROLL CALL-Present: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Tim Schmidt, Absent: none.

Motion by Denny Drabek, seconded by Glen Juhl to approve the agenda as printed, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: none.

PUBLIC INPUT: Jill Kramer, Hancock County EDC Director, presented a request for a \$15,000 donation from the City to the Hancock County Relief Fund. There was no action taken on the request.

Dan Francis made a request to pay out a portion of his accrued sick leave towards a two-week quarantine period he will have to observe as he is leaving employment with the City of Garner and moving out of state. No action was taken.

Motion by Tim Schmidt, seconded by Don Bell to approve the following consent agenda items, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: none.

- Minutes – April 28, 2020 regular meeting
- Liquor License Renewal – Casey's
- Treasurer, Police, PW, WT/SW, Library, P&R, Wage Report, Utility Billing Report and Building Permits

Motion by Denny Drabek, seconded by Marline Lewerke to approve the claims as submitted, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: none.

Following a request from Scott Bell @ 1385 Park Ave, with a review of the drainage situation from Drew Sweers, V&K, there was a motion by Tim Schmidt, seconded by Glen Juhl to approve the request subject to the pipe and intake pricing, City will provide the fill dirt only, Ayes: Juhl, Lewerke, Schmidt, Nays: Drabek, Abstain: Bell.

CA Kofoed reviewed a restrictive

agreement amendment request. Motion by Glen Juhl, seconded by Denny Drabek to approve the request to amend the Restrictive Agreement, allowing an accessory building, which must meet City Code to be built, by Thomas and Amber Cleveenger, 460 East 2nd Street, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: none.

Motion by Denny Drabek, seconded by Don Bell to approve the 1st reading of Ordinance #457 VACATING THE UNOPENED ALLEY'S IN BLOCK 4, PARK ADDITION, as corrected, Ayes: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Nays: none, Abstain: Tim Schmidt.

Motion by Glen Juhl, seconded by Don Bell to waive the 2nd and 3rd readings, pass and adopt Ordinance #457 VACATING THE UNOPENED ALLEY'S IN BLOCK 4, PARK ADDITION, as corrected, Ayes: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Nays: none, Abstain: Tim Schmidt.

Motion by Glen Juhl, seconded by Denny Drabek to approve Resolution 2020-24 APPROVING THE SALE OF THE VACATED ALLEY'S IN BLOCK 4, PARK ADDITION TO THE ABUTTING PROPERTY OWNERS, Ayes: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Nays: none, Abstain: Tim Schmidt.

Amber Jenniges, Chamber Director, shared that the Chamber has decided to postpone the 2020 Duesey Day celebration until 2021. The Chamber is looking for Council support of this decision. Council consensus was in support of the Chamber's decision.

Following discussion regarding the 2020 overlay project and crack sealing, consensus was to postpone the 2020 overlay project until later this summer to review possible RUT revenue decreases due to COVID-19 crisis and to have the city crew plan to crack seal in the Fall.

Following an update on Hejlik's III Subdivision from Drew Sweers, V&K, there was a motion by Marline Lewerke, seconded by Tim Schmidt to approve pay estimate #2 to Wick's Construction for work on the project in the amount of \$177,017.30, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: none.

Drew Sweers, V&K, gave updates on Hwy 18 Trail and Iowa Northern Railroad project.

Motion by Don Bell, seconded by Glen Juhl to approve Hejlik's III Subdivision lot pricing, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: none.

Motion by Tim Schmidt, seconded by

Marline Lewerke to approve Resolution #2020-25 HIRING CITY EMPLOYEES, Ayes: Don Bell, Denny Drabek, Glen Juhl, Marline Lewerke, Tim Schmidt, Nays: none.

P&R Director, Dominica Rogers gave updates on park and recreation activities.

Motion by Glen Juhl, seconded by Marline Lewerke to approve a request from Lynn Smith, Smith Hardware, at 376 State Street with a recommendation from the Visual Improvement Program Board for a VIP grant in the amount of \$525, Ayes: Bell, Drabek, Juhl, Lewerke, Schmidt, Nays: none.

Motion by Don Bell, seconded by Glen Juhl to authorize Roger Schmidt and Earl Webner to seed along the south side of Hwy 18 East per DOT requirements and look into working on the north side of Hwy 18 East, Ayes: Bell, Juhl, Lewerke, Schmidt, Nays: Drabek.

City Administrator Report:

- Salary survey update
- Annual evaluations, department heads are working on their employee evaluations
- Work session on junk vehicles scheduled for May 19th
- Friday noon will be the deadline for Agenda Requests

CORRESPONDENCE & OTHER BUSINESS: Items discussed included:

- Park & Rec Board minutes
- P&R tree donation from Class of 2020 for memorials
- Replacing Mark Yates damaged fence panels
- Mowing responsibilities
- Reserve project storm sewer permit

With no further business, there was a motion by Tim Schmidt, seconded by Denny Drabek to adjourn the meeting at 9:40pm.

*Daisy Huffman, City Clerk  
Kenton L. Mick, Mayor*

**CLAIMS APPROVED 5/12/2020**

Absolute Waste	
-GB/RC Contract.....	15,947.85
ACCO-Chemicals .....	1,494.05
Advantage Admin-Self Ins .....	8,561.79
Aflac-Insurance.....	413.52
Ag Source Labs-Testing .....	1,548.00
All Flags-State Street Flags .....	175.86
Alliant-Utilities .....	16,754.10
Amazon Loc-Supplies.....	714.11
Amazon.Com-Books.....	372.48
Haddon Anderson-Refund	
-Spring Training.....	30.00
Arnold Motor Supply-Supplies.....	331.04
Authorize.Net-Credit Card Fees.....	30.00

Baker & Taylor-Books .....	417.08
Josh Banse-Reimb .....	10.43
Mark Bendickson-Refund	
-Spring Training.....	30.00
Jeff Braun-Refund-Spring Training ...	30.00
Jeff Buitenwerf-Refund	
-Spring Training.....	30.00
Calgon Carbon-UV Lite Supplies....	823.26
Kelly Cayton-Refund	
-Spring Training.....	30.00
Central Bank-Postage .....	177.76
Central IA Distr	
-Herbicide, Weed Easy .....	2,200.50
Chase-Gun, Subscripnt, Turbo .....	831.85
Cintas-Rug/Mop Service.....	98.56
City Of Garner-Reimb.....	35.00
Clabaugh Elec-Light Repairs .....	389.96
Corey Coen	
-Refund-Spring Training.....	30.00
Comm1-Phone/Internet .....	1,202.97
Concord Cemetery	
-Annual Contribution .....	3,500.00
CP IA Properties-Srf Draw .....	39,900.00
Doors Inc-Keys .....	27.00
Doug's Small Engine-Blades .....	52.27
EMC Nat'l Life-Pr Wh .....	49.72
Emergency Apparatus Maint	
-Pump Rebuild Mini Pumper... ..	3,974.99
Eurofins Testamerica-Testing	
-Silver.....	400.00
Ferguson #2516-Meters/Valves... ..	8,565.14
First Natl Bank-Credit Card Fees ...	32.99
Melissa Fischer-Refund	
-Spring Training.....	30.00
Hilary Formanek-Refund	
-Spring Training.....	30.00
Holly Friederich-Refund	
-Spring Training.....	30.00
Garner Ambulance	
-Annual Contribution .....	4,738.00
Garner Chamber-Mask Donation .....	20.00
Garner Fire Assn-1st Qtr Calls.....	2,150.00
Gamer Lumber & Supply-Supplies ...	254.02
Garner Postmaster-Postage.....	441.00
Garner Rotary-Dues .....	346.00
Garner Utilities-Utilities .....	62.15
Garner VMRC-Member Allow .....	60.00
Scott/Jenna Gaskill-Refund	
-Spring Training.....	30.00
GIS Benefits-Life Ins .....	116.70
Gordon Flesch Company	
-Copier Lease .....	303.78
Angie Greiman-Refund	
-Spring Training.....	30.00
Gworks-Annual LIC/Support.....	124.96
Hancock Co Comm-Dispatching ...	3,568.97
Hancock Co Coop Oil-Fuel.....	875.34
Hancock Co Health System	
-Pre-Employ Physical.....	161.00
Heather Hartema-Refund	
-Spring Training.....	30.00

Rachel Hejna-Refund	
-Spring Training.....	30.00
Tim Helgeson-Refund	
-Spring Training.....	60.00
Hotsy Equip-Powershine .....	347.70
Daisy Huffman-Supplies Reimb.....	7.49
HyVee-Accts Recvbl-Supplies .....	35.05
IA Comm Assurance-Restitution.....	300.00
IA Dot-Tubing Anchor .....	62.82
IA Finance Authority	
-WWTP Pymt .....	183,990.00
IA One Call-One Calls .....	36.90
IA Park & Rec-Ceu-Ginapp.....	155.00
Ingram-Books .....	510.63
IPERS-IPERS .....	11,279.95
IRS-941-Fed/FICA Tax .....	16,164.29
Keystone Laboratories-Testing .....	31.00
Kramer Ace Hardware-Supplies .....	1,179.54
Ken Kraus-Refund-Spring Training... ..	30.00
Landfill North IA	
-Basement Clean Out .....	35.00
Landgraphics	
-Mosquito Spraying.....	3,000.00
Leaf-Microfilm Scanner Lease.....	190.53
LMS Properties LLC-TIF Rebate ...	2,382.79
Malek's Lawn & Tree Service	
-Grass Seed-Thatching.....	150.00
Michael & Crystal Marciniak	
-Refund-Spring Training.....	55.00
Micromarketing-Audio.....	179.48
Mid-Am Publishing	
-Publications/Ads .....	469.33
Midwest Pipe-Wt Sw Supplies... ..	1,353.89
Midwest Safety	
-Gas Monitor Calibration .....	380.00
MPH Industries Inc	
-Enforcer Radars (2) .....	3,624.00
Nationwide-Def Comp Ntnwd .....	350.00
NIACOG-HSG Rehab	
-Gen Admin.....	6,900.00
Northside Automotive	
-Shifter Repair .....	420.02
Penworthy-Books .....	202.48
Pitney Bowes-Lease	
-Postage Meter .....	160.29
Prairie Energy Coop-Utilities .....	57.27
Pro Care-Carpet Cleaning .....	550.00
Quality Pump	
-Ebara Pump Repair .....	5,324.06
Ricoh-Lease/Copies .....	272.76
IA Dept Of Revenue-Sales Tax....	1,509.00
Sandry Fire Supply-Helmets (3) ...	1,324.35
Satern Builders-HSG Rehab .....	4,635.00
Michelle Sawyer-Refund	
-Spring Training.....	30.00
Secory P&H-Pump Repair .....	410.95
Smith Hardware-Couplings.....	9.76
Treas, St Of IA-State Tax.....	2,537.00
Stellar-TIF Rebate .....	25,362.78
Stacey Strlichuk-VIP Grant	
-390 State .....	2,500.00

Natalie Swartout	
-Refund Tourist Park .....	45.00
Krista Or Drew Sweers	
-Refund-Spring Training.....	30.00
Taste Of Home Books-Books .....	36.66
TQ Tech-Computer Support .....	397.95
UMB-Rec Center Pymt.....	507,922.50
Unitypoint Clinic-Testing .....	42.00
US Bank Equip Finance	
-Copier Lease .....	62.08
USA Blue Book-Meter Coupling ...	688.44
Veenstra & Kimm-Engineering .....	6,338.19
Verizon Wireless-Phone/Internet ...	626.36
IA Dept Of Revenue	
-Water Excise Tax .....	1,428.00
Wellik & Sons Constr LLC	
-Shingel 3 Cart Sheds.....	14,712.14
Wellmark-Insurance.....	16,048.84
Kelly White-Refund-Spring Training ...	30.00
Wicks Constr	
-Hejlik III Pay Est #2.....	177,017.30
Yohnco-Wt Main Break 11th/Bush ...	598.50
Larry Young-Refund.....	90.00
Accounts Payable Total .....	1,127,324.27

### Expenses

General.....	96,967.52
Ed Center .....	1,063.34
Road Use.....	10,315.94
Employee Benefits.....	17,891.83
TIF-Kadrlik/Tchstn.....	27,745.57
CDBG Projects .....	11,535.00
Rev Loan-Housing.....	41.63
Rev Loan-Retail.....	2,500.00
Debt Service .....	507,922.50
Capital Projects .....	224,609.38
Water .....	21,198.84
Sewer .....	204,600.30
Storm Sewer.....	932.42
Total .....	1,127,324.27

### Revenues (April)

General.....	387,723.55
Pool Maintenance Fund.....	85.18
Park & Rec Fund .....	2,904.97
VMRC Maintenance Fund .....	117.59
Ed Center .....	578.67
Road Use.....	36,440.72
Employee Benefits.....	118,280.34
Local Option .....	27,612.40
TIF-Kadrlik/Tchstn .....	135,561.03
Rev Loan-Industry .....	1,563.28
Rev Loan-Housing.....	234.42
Rev Loan-Retail.....	126.97
Debt Service .....	103,162.03
Capital Projects .....	48,087.00
Water .....	24,987.97
Sewer .....	40,444.56
Storm Sewer.....	12,568.61
Total .....	940,479.29

Published in The Leader on Wednesday, May 27, 2020